

**Minutes of Shevington Parish Council Meeting  
Held Wednesday 27 November 2019  
7:00pm – Shevington Library**

**Present:** Councillor I Whiteley (*Chairman*), Cllrs W McKnight, C Horridge, J Higham, J Whiteley, M Crosby, M Grimes and V Galligan  
Dist Cllrs J Brown and M Whitham  
No members of the public were present.

**Officer in Attendance:** Mrs K Pilkington (Clerk)

**141 Apologies for Absence**

Cllr J Ball

**142 Declaration of Interests**

Cllrs V Galligan, M Grimes, I Whiteley and J Whiteley w.r.t. Items 150 and 152 (*personal & prejudicial in both cases*)

*Standing Orders were suspended.*

**143 Matters Introduced by Members of the Public**

There were no matters introduced by members of the public.

**144 District Councillors' Reports**

Verbal reports were received from Dist Cllrs J Brown and M Whitham.  
*See Appendix A.*

*Cllr V Galligan joined the meeting.*

*Standing Orders were re-instated.*

**145 Minutes of the Last Ordinary Meeting of the Council  
(30 October 2019)**

The previously circulated Minutes were considered.

**Resolved:** That the Minutes of the last Ordinary Meeting of the Parish Council, held on 30 October 2019, were approved as a true and correct record.

In response to a question posed by a member, the Clerk advised that the report on the tree survey was currently being studied by the Trees & Woodlands Officer.

## **146 Chairman's Report**

### **Remembrance Sunday**

The Chairman asked that a vote of thanks should be recorded to everyone who was involved in the Remembrance events and particularly to Cllr C Horridge and the Parish Council staff who had supported the Service and put up and taken down the display poppies at various locations in the Parish.

Two matters were raised during the discussion that followed:

- i. Concerns were expressed that the Vicar had not welcomed all those present at the Service. The Clerk would ask him to do this in 2020.
- ii. A member wished to know who was responsible for displays in other parts of the Borough. The district councillors were certain that it was not, in most cases, Wigan Council and agreed to find out.

## **147 Reports from Councillors**

### **Parking of Cars**

A member observed that there were too many cars parked in the public domain.

### **Car Parking in Wilton Road**

A resident had complained to a member that cars were being parked in large numbers along one side of Wilton Road in Shevington – a short street with very few properties – and making it difficult for residents from the estate to drive along it to reach the exit to the estate at its junction with Shevington Lane. It was thought that the owners of the cars were employees of the Children's Home in Shevington Lane. The district councillors were aware of this and were dealing with the matter.

## **148 Reports from Representatives**

### **Shevington & District Community Association**

Adrian Speakman of Wigan Council's Cleansing Department addressed queries from members about re-cycling. The LA will carry out waste collection audits for people who have issues.

The quiz on 31 January would be in aid of Wigan Hospice.

The Cameo Group was changing its focus from widowhood to friendship.

There was a great deal of discussion about being environmentally friendly.

*Dist Cllr M Whitham left the meeting.*

### **Crooke Village Residents' Association**

It was reported that VE Day celebrations were discussed.

### **Shevington Youth Club**

The interior of the Youth Club had recently been painted and it had been deep cleaned. The floor was to be scraped and cleaned in the near future.

### **Shevington Recreation Ground Trustees**

There was nothing to report.

### **'in Bloom' Groups**

There was no report.

### **Patient Participation Group**

The support provided to the Surgery by members of the PPG during the flu vaccination sessions had been very successful and had meant that everything had run smoothly.

A Facebook page had been set up.

The Diabetes Support Group was growing from strength to strength.

### **Audit, Governance & Standards Committee**

As there had been no standards issues on the agenda for the November meeting, Cllr M Grimes had been told that he did not need to attend.

### **Shevington Rugby & Football Clubs**

There was no report.

### **Vicarage Lane Fields Developments**

There was no report.

### **Friends of Shevington Memorial Park**

The members of the FSMP had looked through the requirements of the HLF bid and had established that there was a great deal of work to be done.

## **149 Draft Minutes of the Policy & General Purposes and Finance Committee Meetings (6 November 2019)**

The draft minutes of the Policy & General Purposes and Finance Committee meetings on 6 November 2019 were received.

A member asked whether several quotations had been sought when establishing a cost for the work to be carried out to improve the access road behind the parade of shops in Gathurst Lane. Dist Cllr J Brown advised that the cost was based on an informed estimate provided by Wigan Council. This was discussed briefly.

## **150 Parish Council and FSMP Banners**

- (a) The previously circulated design for the Parish Council's pull-up banner was discussed.

*Dist Cllr M Whitham left the meeting.*

### **Resolved:**

The Council agreed several alterations:

- The 'We Love Shevington' logo should be removed.
- The banner should have a coloured background with the main message on top.
- 'Working with the Community' should become 'Working for the Community'.
- A collage of photographs should be incorporated into the design.
- The names of the villages and hamlets that were part of the civil parish should be included on the banner.

The banner design would be reviewed by the Policy & General Purposes Committee the following week.

- (b) Cllr V Galligan confirmed that the offer of £120 for two pull-up banners allowed for different designs to be used for each banner and that the cost included the stands.

**Resolved:** The Council approved the order for two banners – one for the Parish Council and one for the FSMP – for £120 from Digital Impressions.

- (c) **Resolved:** To cover the cost of the two banners £120 were vired from the 'Expenditure Contingency' cost centre to the 'Chairman's Allowance' cost centre.

## **151 VE Day Celebrations**

- (a) The matter of the schools' Heritage Day forming part of the VE Day Celebrations was discussed briefly. VE Day celebrations are due to take place in early May. If sufficient funding had been secured for the new drainage to be installed, this could possibly, according to the indicative programme, be taking place in May. In view of this the Heritage Day would not be able to take place in the park and arrangements would need to be made for it to take place on Shevington Recreation Ground.
- (b) An officer from Wigan Council who was involved with the VE Day celebrations in Wigan had been in contact with the district councillors. He wished to attend a meeting of the Parish Council to discuss the possibility of different organisations taking part in the carnival and parade that were being planned for central Wigan. It was agreed that he would be invited to attend the Council meeting in January to explore the suggestion further.

## **152 FSMP Plant Sale**

*Cllr W McKnight took the Chair.*

A request from the Friends of Shevington Memorial Park for permission to hold a plant sale in Memorial Park in the Spring was considered.

**Resolved:** Permission for the FSMP to hold a plant sale in Memorial Park in the Spring was granted.

*Cllrs I Whiteley, J Whiteley, V Galligan and M Grimes did not vote.*

*Cllr I Whiteley returned to the Chair.*

## **153 Clerk's Report**

The Clerk's report was received. *See Appendix B.*

## **154 Financial Aid Applications**

None.

*Dist Cllr J Brown left the meeting.*

## **155 Payments, Income & Bank Balances**

The Income / Expenditure Schedule for October / November was received.  
*See Appendix C.*

**Resolved:** That the Accounts be approved and the cheques signed in payment, due notice being given to the bank statements exhibited.

## **156 Planning Applications**

There were no planning applications to be considered.

## **157 Next Meetings**

4 December (Policy & General Purposes and Finance Committees;  
18 December (Council)

## **CONFIDENTIAL ITEMS**

**Resolved:** That, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be excluded and they were instructed to withdraw.

*There were no members of the public present to leave the meeting.*

## **158 Fencing & Bases at Vicarage Lane Fields**

Proposals put forward by Shevington Sharks ARLFC and Shevington FC were discussed.

**Resolved:** Proposals for fencing around the new community building and bases for two storage containers were approved.

## **159 Memorial Park Grounds Maintenance Contract Specifications**

The specifications for the contract were reviewed. Two versions were considered:

- (i) Specifications in the event that the new drainage would be installed;
- (ii) Specifications in the event that the usual circumstances prevailed.

**Resolved:** The two sets of specifications for the Memorial Park Grounds Maintenance contract were approved. Quotes would be sought for both sets of specifications.

## **160 Litter Collection Contract Specifications**

The specifications for the contract were reviewed.

**Resolved:** The specifications for the Litter Collection contract were approved.

## **161 Plants & Planter Maintenance Contract Specifications**

The specifications for the contract were reviewed.

**Resolved:** The specifications for the Plants & Planter Maintenance contract were approved.

There being no further business, the Chairman closed the Meeting at 8:10 pm.

**Chairman**