

SHEVINGTON



PARISH COUNCIL

CLERK TO THE COUNCIL
Mrs K Pilkington, BSc, PGCE
13 Christleton,
Shevington
Wigan
WN6 8DQ
Tel/Fax: 01257 473022
clerk.shevingtonpc@yahoo.co.uk

www.shevingtonpc.gov.uk

TO ALL ELECTORS OF SHEVINGTON PARISH

ORDINARY MEETING OF THE PARISH COUNCIL

**WEDNESDAY, 25 SEPTEMBER 2024
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS ~ 7PM**

Attendees are welcome to observe Covid-19 guidelines, if they wish

AGENDA

- 286. Apologies for Absence** – to receive apologies from Councillors.
- 287. Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 17 May 2023. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 288. Herons Wharf Play Area** – *consideration and agreement* (enclosed)
A resident wrote to the Parish Council in August to ask if he could raise certain issues in relation to the responsibility for the maintenance of Herons Wharf play area. (The email is enclosed.) The resident wished to be present during the discussion, but had informed the Clerk after documents had been issued that they would not be able to attend the August Council meeting, so the matter was deferred. During the short discussion that took place during the meeting the Clerk was asked to contact the Planning Department to find out precisely what the agreement with the developer (Morris Homes) of the estate had been with regard to the future maintenance of the play area.
The response from a senior officer at the Planning Department stated: *"Our understanding is that there is a management company in place on this estate, and that the residents pay a fee to the company to cover the maintenance of the play area and possibly other communal areas. If the resident has concerns about the standard of maintenance being undertaken, they would need to raise this with the management company."* (The Planning decision made in 2014 is enclosed.)

The resident has indicated they will be able to attend this meeting, so the matter has been included on the agenda.

Members are invited to discuss and agree the way forward.

289. Matters Introduced by Members of the Public - an opportunity for members of the public to ask questions or make observations.

290. District Councillors' Reports – *for information only* (enclosed)

To receive reports from District Councillors.

291. Minutes of the Ordinary Meeting of the Council (28 August 2024)

- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)

292. Chairman's Report - *for information only.*

293. Reports from Councillors - *for information only*

To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)

294. Reports from Representatives – *for information only*

- **Shevington & District Community Association**
- **Crooke Village Residents' Association**
- **Shevington Youth Club**
- **Shevington Recreation Ground Trustees**
- **'in Bloom' Groups**
- **Patient Participation Group**
- **Vicarage Lane Fields Developments**
- **Vicarage Lane Allotments**
- **Forest Fold Allotments Tenants Association**
- **Shevington Fete**
- **Friends of Shevington Memorial Park**

295. DRAFT Minutes of the Policy & General Purposes and Finance Committees (4 September 2024) – *for information* (enclosed)

296. Remembrance Sunday Arrangements – *update and for approval*

Since the last Council meeting:

The wreaths have been ordered;

We are awaiting confirmation from the CVRA that a short service will be held at Crooke on Monday, 11 November at 11am.

Mr Charlie Neve has agreed to organise / lead the parade on Sunday, 10 November and to lay a wreath on behalf of Veterans; he is also willing to read out (with others) the names of those from the Parish that fell;

A quotation for the hire of a PA system and an operator has been sought and is awaited.

Members are invited to approve the quotation, if it has been received.

Further updates will be provided verbally on Wednesday evening.

297. Visit(s) to Miles Lane Extra-Care Facility – *for agreement*

Peter Collins, Wigan Council's project manager, has written to the Parish Council to offer members the opportunity to visit the site on either Friday, 11 October or Friday, 25 October between 10am and 11:30am. He has asked us to split the group so that some visit on the first day and others on another day, as it will be difficult to accommodate too large a group at once on site. This is because it is still very much a building site - so two smaller groups would be best.

If these dates are not convenient, Mr Collins can arrange a separate visit for those who cannot make these dates. He is at the site at least twice a week, so he says this is not an inconvenience.

Members are invited to indicate on whether they wish to visit and on which of those dates they are able to attend.

298. Christmas Shop-Front Award Leaflet Distribution – for agreement (enclosed)

A copy of the leaflets to be circulated to local shops informing them that the competition is going ahead is enclosed.

Members are invited to consider and agree how they are to be distributed and by whom.

299. Community Achievement Awards – for consideration and agreement

The Council has for several years presented awards to residents who have made a considerable contribution to the life of the local community. The presentations take place during the Annual Parish Meeting in March.

Members are invited to consider and agree whether to continue this tradition in 2025.

300. Urgent Tree Felling in Memorial Park – for approval

Members will have noted references in the report on the Annual Inspection of Property of a tree in Memorial Park that had started to lean more than it had been. Just over a week ago I received notification from Wigan Council that a resident had reported to them that he had noticed that the tree was leaning to a greater degree than it had been. I tried to contact the Trees & Woodlands Officer, but was not successful. A member of the northern area grounds maintenance team visited the park and inspected the tree. He reported back to the Greenspaces Area Manager for this area. Following consultation with the latter and with the Chairman, a decision was taken that the tree should be felled on H&S grounds and an application for permission to do so should be submitted retrospectively.



A quotation of £600 for the work was provided by a local tree surgeon. Following consultation with the Chairman and another councillor, the quotation was approved under delegated authority and the tree was felled the following day. A tall stump remains in place (it is tall to reduce the risk of anyone tripping over it), but will be removed and ground on the next occasion that tree felling is carried out in the park.

Members are invited to approve the above retrospectively.

301. October Newsletter – for consideration and approval (enclosed)

The text for the October edition of the newsletter is enclosed.

Members are invited to approve it.

302. Clerk's Report - for information only (enclosed)

303. Financial Aid Applications - to receive for consideration / approval

304. Payments, Income & Bank Balances – for approval (enclosed)

305. Planning Applications – to consider for comment

A/24/97712/CU: 6 Braidhaven Appley Bridge Wigan WN6 8HH - Change of use from a dwellinghouse and domestic garage to a mixed use as dwellinghouse and dog grooming salon.

When this agenda was prepared there were no other relevant planning applications to bring to the attention of the Council.

306. Next Meetings: 30 October (Council);

6 November (Policy & General Purposes and Finance Committees)

POTENTIAL CONFIDENTIAL ITEMS

307. Policy & General Purposes Committee Co-options – *for agreement* (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk to the Parish Council)