

SHEVINGTON



PARISH COUNCIL

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TO ALL ELECTORS OF SHEVINGTON PARISH

ORDINARY MEETING OF THE PARISH COUNCIL

**WEDNESDAY, 30 OCTOBER 2024
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS ~ 7PM**

Attendees are welcome to observe Covid-19 guidelines, if they wish

AGENDA

- 308. Apologies for Absence** – to receive apologies from Councillors.
- 309. Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 17 May 2023. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 310. Policy & General Purposes Committee Constitution & Terms of Reference**
- *amendment for approval* (enclosed)
During the Council meeting in September members agreed to appoint three Co-opted Committee members to the Policy & General Purposes Committee. In view of this the committee's Constitution & Terms of Reference need to be amended. The amendment is shown in blue on the enclosed document.
Members are invited to approve the amendment.
- 311. Appointment of Co-opted Members of the P&GP Committee** – *for approval*
Members are invited to formally approve the appointment of: Ms Sarah Stephenson, Mr Mark Tomlinson and Mr Philip Valentine as co-opted members of the Policy & General Purposes Committee – to serve until the Annual Meeting of the Parish Council in May 2025.
- 312. Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.

313. District Councillors' Reports – for information only

To receive reports from District Councillors.

314. Minutes of the Ordinary Meeting of the Council (25 September 2024)

- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)

315. Chairman's Report - for information only.

316. Reports from Councillors - for information only

To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)

317. Reports from Representatives – for information only

- **Shevington & District Community Association**
- **Crooke Village Residents' Association**
- **Shevington Youth Club**
- **Shevington Recreation Ground Trustees**
- **'in Bloom' Groups**
- **Patient Participation Group**
- **Vicarage Lane Fields Developments**
- **Vicarage Lane Allotments**
- **Forest Fold Allotments Tenants Association**
- **Shevington Fete**

318. Friends of Shevington Memorial Park – for information and agreement

Because of difficulties experienced in finding new members and someone to take the Chair the FSMP had folded. The balance of their funds have been donated to the Parish Council – to be ring-fenced for the Memorial Park Project. This has been transferred to the Council's account and has been allocated to the 'Memorial Park Development reserve'. The outgoing Chair is hoping to attend the Council meeting, but it is possible that work commitments may prevent her from doing so. If this is the case, this item may need to be deferred. She has asked if the Parish Council would be willing to store FSMP property, i.e. banners, collection tins, raffle prizes etc.

Members are invited to consider the request and agree the best way forward.

319. Remembrance Sunday Arrangements – update and for approval

Since the Council meeting in September:

- The wreaths have been collected, prepared and are ready for distribution to those laying them on behalf of the Parish Council.
- Cllr Mike Grimes has agreed to lay the wreath on behalf of the Parish Council at Appley Bridge War Memorial. We are still awaiting confirmation from Wrightington Parish Council that we may do this.
- We are awaiting confirmation from Shevington Vale Community Primary School that a short service will be held at Woodnook Road Open Space on Monday, 11 November at 11am and that a representative of the Parish Council may lay a wreath on behalf of the Parish during the service.
- Mr Charlie Neve and Mr Kevin Green have confirmed that they will organise the Parade on Remembrance Sunday.
- The Police have confirmed that they will be attending.
- The attendance of the scout band and the uniformed groups has been confirmed.

- We have received 40 replacement lamp post poppies via Mr Neve at a cost of £40.
- Display poppies are currently being attached to lamp posts in Shevington, Shevington Vale, Shevington Moor, Appley Bridge and Crooke Village.
- The Order of Service at Shevington War Memorial has been discussed and agreed with the Vicar, Rev Andrew Brown.
- A quotation for the hire of a PA system and an operator has been sought and has been received. As previously agreed, it was approved under delegated authority and the PA system has been booked.

Members are invited to approve the quotation of £420 from Leisuretec UK Ltd (£50 more than in 2023) retrospectively.

Any further updates will be provided verbally on Wednesday evening.

320. St Anne's Churchyard Donation – for approval

Members are invited to approve a donation of £600 towards the cost of maintenance of St Anne's churchyard. The Parish Council includes this in the annual budget on the premise that residents of the Civil Parish of Shevington of all religions and none may be buried or have their ashes interred in the churchyard.

321. Clerk's Report - for information only (enclosed)

322. Financial Aid Applications - to receive for consideration / approval

323. Payments, Income & Bank Balances – for approval (enclosed)

324. Planning Applications – to consider for comment

- **A/24/97774/CU: Change of use from a C3 dwellinghouse to a C2 children's residential home for up to 2 children - 92 Miles Lane, Shevington, Wigan, WN6 8EW**

When this agenda was prepared there were no other relevant planning applications to bring to the attention of the Council.

325. Meetings 2025 – for approval (enclosed)

The schedule of meetings largely follows the same pattern as in 2024.

326. Next Meetings: 6 November (P&GP and Finance Committees);
27 November (Council)

POTENTIAL CONFIDENTIAL ITEMS

327. Winter Gritting – for approval (enclosed)

328. Christmas Tree Fencing – for approval (enclosed)

329. Complaint – for information (enclosed)

330. Staff Pay Review – for approval (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk to the Parish Council)