

Locum Clerk - Mrs D Platt clerk@shevingtonpc.gov.uk

Dear Councillors



SHEVINGTON  
Parish Council

You are summoned to attend the Full Council Meeting of Shevington Parish Council to consider the items detailed on the attached agenda. If you are unable to attend please could you submit an apology to the Clerk.

---

Meeting arrangements: Full Council Meeting

Wednesday, 22 January 2025, 7pm start

Shevington Community and Recreation Centre, Vicarage Lane  
Fields, Shevington, Wigan, WN6 8HP

A moments silence will be held in remembrance of the Clerk Krystyna Pilkington following her passing away on 19 November 2024.

## AGENDA

331. Apologies for absence – to receive apologies from Councillors

332. Declaration of Interests

Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.

333. Minutes of the Full Council meeting of 30 October 2024

Approve the signing as a correct record, Full Council of 30 October 2024

334. Chairman and Councillors reports

Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

335. Financial Items

335.1 Approve expenditures for this month

335.2 Consider and agree purchases required: mobile and IT equipment, email and consider a compliant website

335.3 Receive finance reports circulated

335.4 Consider the Precept budget paper circulated and agree the precept

335.5 Application for a grant – CVRA flood defences

336. Recruitment arrangements for the position of Clerk & RFO to the Council

Agree the advertisement, terms and conditions, interview arrangements.

337. Meeting arrangements for 2025

To discuss and agree forward dates for 2025 for Full Council meetings and Committees.

**D Platt** - Locum, Clerk to the Council

15 January 2025